



THE UNIVERSITY OF BRITISH COLUMBIA

Okanagan School of Education

Interdisciplinary Graduate Studies
Doctoral Comprehensive Exam Plan

This plan should be completed within 2 months of completing coursework (see IGS Comp. Guidelines 2018, 7)

Please note: Click on individual boxes to fill in appropriate information.

Section 1 – Student and Examination Committee Information

Date:

Student Name:

Student #:

Supervisory Committee: Comprehensive Examination (at least 3 members no more than 5)

Please list the Comprehensive Examination Committee below and indicate the external member of the committee.

Section 2 - Examination Content

Written Portion of the Exam:

The written portion of the exam may be diverse for each student, " the specific format for the written examination may be comprised of multiple phases and is contingent on the needs and research intentions of the student and the norms of the disciplinary programs that are spanned by the dissertation research project that the student proposes to conduct" (IGS Comp. Guidelines 2018, 6).

Please see the [Okanagan School of Education's \(OSE\) Candidacy & Comp Exam](#) document for format options and processes.

Please detail ***the format*** of the written portion of the comprehensive exams below, as well ***as a rationale*** for each piece.

Oral Portion of the Exam: “If the examination committee deems satisfactory the written materials that the student has submitted, the comprehensive examination moves to the oral component” within 6 weeks of completion of all written components of the exam (IGS Comp. Guidelines 2018, 9). Further details on the content and format of the oral portion of the Exam are found in Section 3.6 of the guidelines and the OSE Candidacy & Comp. document. Students must have their Supervisory Committee's approval to move to the Oral Exam.

Please provide the name of your neutral chair below. If this should change in the time period between this plan and the date of the exam, please update as needed.

Neutral Chair for Oral Examination: _____

The neutral chair is responsible for filing the appropriate post-exam paperwork with CoGS immediately after completion of the exam, which communicates to CoGS the decision of the examination committee. See: [https://gradstudies.ok.ubc.ca/wp-content/uploads/sites/84/2018/06/Doctoral Comprehensive Examination Report.pdf](https://gradstudies.ok.ubc.ca/wp-content/uploads/sites/84/2018/06/Doctoral_Comprehensive_Examination_Report.pdf)

Section 3 – Timeline of the Exam

Written Examination Preparatory Period: This period occurs before the start of the written portion of the comprehensive exam. For more details on what this period entails, see section 3.3 of the IGS Comprehensive Guidelines. Please indicate below the length of time you anticipate for the preparatory period and if this time period changes, update the program coordinator as needed.

Written and Oral Examination Timeline: Keeping in mind that “this element [the written portion of the exam] is to be completed within a clearly articulated period of time that cannot exceed six (6) months” (IGS Comp. Guidelines 2018, 8) and that examination committees are allowed 4 weeks to read each written submission as they are completed, please provide a timeline for the written portion of the exam below, as well as details on when the oral exam will be scheduled (usually within 6 weeks of final written submission).

Section 4 – Signatures

Student:

| | | |
|------|-----------|------|
| Name | Signature | Date |
|------|-----------|------|

Supervisor:

| | | |
|------|-----------|------|
| Name | Signature | Date |
|------|-----------|------|

Co-Supervisor if applicable:

| | | |
|------|-----------|------|
| Name | Signature | Date |
|------|-----------|------|

Program Coordinator:

| | | |
|------|-----------|------|
| Name | Signature | Date |
|------|-----------|------|

For reference the Comprehensive Exam Guidelines can be viewed in full here:

https://education.cms.ok.ubc.ca/wp-content/uploads/sites/96/2019/05/phd_candidacy_comphresive-exam.pdf

https://gradstudies.cms.ok.ubc.ca/wp-content/uploads/sites/84/2018/11/Guidelines_Comprehensive_Examination_Process_Doctoral-Students_IGS.pdf

Please email completed form to Lindsay Cox, Graduate Programs Assistant, at lindsay.cox@ubc.ca